

SPRINGS PUBLIC SCHOOLS TENNESSEE BOARD OF DIRECTORS
2018 Medical Center Parkway Suite 436 Murfreesboro, Tn 37129

BOARD MEETING MINUTES

April 11, 2024

11:00 a.m.

198 Culbertson St Smyrna TN, 37167

This meeting was held via Zoom

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

<u>BOARD OF DIRECTORS:</u> Patty Short-Chair Joshua Haydon- Treasurer Delaney Drake- Secretary/Vice Chair Barbara Dale- Board Director	<u>SPSTN-EA STAFF</u> Shane Wickwire Tanya Rogers Natali South Erin Bowman
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I. Preliminary

1. Call to Order & Pledge of Allegiance
 - a. Shane Wickwire called the meeting to order at 11:04 am.
2. Moment of Silence
 - a. Natali South called a moment of silence.
3. Roll Call - Erin Bowman
 - a. Joshua Haydon - Present, Tardy (arrived at 11:20 am.)
 - b. Delaney Drake - Present Virtual
 - c. Barbara Dale - Present
 - d. Patty Short - Present
4. Action: Election of Officers
 - a. Ms Shortt moved to approve Barbara Dale as Vice Chair.
 - b. Ms. Dale seconded.
 - c. Vote 3 Ayes: Short, Dale, Drake; 0 Noes: 1 Absent: Haydon; Motion carried.
5. Action: Approval of Agenda
 - a. Ms. Dale moved to approve the agenda with these amendments: 1. Budget moved from Action to Information; 2. Employee Handbook removed from agenda; 3. Lease agreement with Boys and Girls Club tabled for a future meeting
 - b. Ms. Short seconded the motion.
 - c. Vote 3 Ayes: Short, Dale, Drake; 0 Noes: 1 Absent: Haydon; Motion carried.
6. Action: Approval of Minutes from 3/21/24 meeting
 - a. Ms. Dale moved to approve the minutes.

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- b. Ms. Short seconded the motion.
 - c. Vote 3 Ayes: Short, Dale, Drake; 0 Noes; 1 Absent: Haydon; Motion carried.
7. Information: Public Comments
- a. None

II. Executive Director Update - Shane Wickwire

Shane Wickwire updated the board on current enrollment and waitlist numbers. He reviewed the proposed budget which was pulled from the Action section of the agenda, and provided explanations of individual items. The Board was apprised to the potential hiring of an additional 1099 employee for contracted consulting services.

III. Action:


- 1. Approval of Academic & Credentialed Calendar
 - a. Ms. Short motioned to approve the Academic and Credentialed calendar.
 - b. Mr. Haydon seconded.
 - c. Vote 4 Ayes: Short, Dale, Haydon, Drake; 0 Noes; Motion carried.
- 2. Approval of Board of Directors Calendar
 - a. Ms. Short motioned to approve the board calendar.
 - b. Mr. Haydon seconded.
 - c. Vote 4 Ayes: Short, Dale, Haydon, Drake; 0 Noes; Motion carried.
- 3. Approval of Employee Handbook
 - a. This item was tabled.
- 4. Approval of CSMC Contract
 - a. Mr. Haydon motioned to approve the CSMC contract.
 - b. Ms. Dale seconded.
 - c. Discussion: Staff members from CSMC joined the meeting and provided information regarding the services they will provide.
 - d. Vote 4 Ayes: Short, Dale, Haydon, Drake; 0 Noes; Motion carried.
- 5. Approval of Hourly Employee Pay Scale
 - a. Ms. Short moved to approve the employee pay scale.
 - b. Ms. Dale second.
 - c. Discussion: Board members asked questions related to the pay scale and expressed a desire for the teachers' salaries to be higher. Tanya Rogers addressed the financial impact and indicated that the school will make this a priority use of funds when the budget permits additional funds.
 - d. Vote 4 Ayes: Short, Dale, Haydon, Drake; 0 Noes; Motion carried.
- 6. Approval of SPSTN-EA Budget
 - a. This item was discussed as an Information Item during the Executive Director update.
- 7. Approval of SPSTN-EA and Boys and Girls Club Lease Agreement
 - a. This item was tabled for a future meeting.
- 8. Approval to Hire Independent Contractor
 - a. Mr. Haydon motioned to approve the Independent Contractor agreement with Gina Wickwire.
 - b. Ms. Short seconded.

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- c. Discussion: The board reviewed the various tasks to be conducted and asked several questions. Ms. Wickwire provided explanations of the services she will provide.
 - d. The vote was conducted via Roll Call. 4 Ayes: Short, Dale, Drake, Haydon; 0 Noes. Motion carried.
- IV. Closed Session Entered into at 12:41 p.m.
- a. Contract Approval: Executive Director
- V. Open Session Entered into at 1:22 p.m.
- a. Report Action taken in Closed Session:
 - i. Contract Approval: Executive Director:
The board approved the contract as presented. It will return for full approval during Open Session at a future meeting.
- VI. Board Relations and Comments
- a. The board requested a 3-5 year Strategic Plan from the Executive Director. In light of tasks related to starting school, the targeted due date is October.
 - b. Ms. Short: Thank you to all of the Springs staff for your hard work.
 - c. Ms. Dale: Thank you, Natali, for helping us with this meeting.
- VII. Action: Motion to Adjourn the Meeting
- a. Mr. Haydon motioned to adjourn the meeting at 1:27 p.m.
 - b. Ms. Short seconded.
 - c. Vote: 4 Ayes: Short, Dale, Drake, Haydon; 0 Noes. Motion carried

Delaney Drake, Secretary

DocuSigned by:

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Date 5/2/2024