

**SPRINGS PUBLIC SCHOOLS TENNESSEE BOARD OF DIRECTORS**  
2018 Medical Center Parkway Suite 434 Murfreesboro, TN 37129

***BOARD MEETING MINUTES***

**June 27, 2024**

***3:00 P.M.***

***101 Mary Law Dr. Smyrna, TN 37167***

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

**BOARD OF DIRECTORS:**

<b><u>BOARD OF DIRECTORS:</u></b>	<b><u>SPSTN-EA STAFF</u></b>
Patty Short- Chair	Shane Wickwire
Barbara Dale- Vice Chair	Tanya Rogers
Joshua Haydon- Treasurer	Erin Bowman
Amber Mitchell- Board Member	Gina Wickwire
Phil Alger- Board Member	Brenda Maingot

I. Preliminary

1. Call to Order & Pledge of Allegiance
  - a. The meeting was called to order at 3:10PM
  - b. Erin Bowman Called for the Pledge of Allegiance.
2. Moment of Silence
  - a. Erin Bowman called a moment of silence. The Board participated.
3. Roll Call
  - a. Patty Short- Present
  - b. Barbara Dale- Present
  - c. Joshua Haydon- Present
  - d. Amber Mitchell- Present
4. Approval of Agenda
  - a. Patty Short motioned to approve the agenda.
  - b. Joshua Haydon seconded.
  - c. Vote: Four ayes: Short, Haydon, Dale, Mitchell. Zero nos. Motion carried.
5. Approval of Minutes
  - a. Action: Board Meeting 5/23/24
    - i. Joshua Haydon motioned to approve the minutes.
    - ii. Barbara Dale Seconded.
    - iii. Vote: Four ayes: Short, Haydon, Dale, Mitchell. Zero nos. Motion carried.
  - b. Action: Board Study Session 6/13/2024
    - i. Joshua Haydon motioned to approve the minutes.
    - ii. Barbara Dale Seconded.
    - iii. Vote: Four ayes: Short, Haydon, Dale, Mitchell. Zero nos. Motion carried.

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6. Approval of Election of Officers
  - a. Action: Election of Officers: New Board Members
    - i. Patty Short motioned to approve a new Board Member.
    - ii. Joshua Haydon Seconded.
    - iii. Vote: Four ayes: Short, Haydon, Dale, Mitchell. Zero nos. Motion carried.
  - b. Action: Election of Officers, Secretary
    - i. Patty Short motioned to approve.
    - ii. Joshua Haydon seconded.
    - iii. No action was taken.
7. Information:
  - a. Public Comments
    - i. None
  - b. Executive Director Update
    - i. Shane Wickwire updated the Board on enrollment, recruitment, finances and upcoming events.
  - c. Staff Update- Brenda Maingot/Gina Wickwire
    - i. Brenda Maingot updated the Board on recent trainings and curriculum.
8. Action Items:
  - a. Action: Approval of FSMC Ratification of School Food and Wellness
    - i. Patty Short motioned to approve the ratification.
    - ii. Barbara Dale Seconded.
    - iii. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
  - b. Action: Approval of SPSTN Repayment Schedule
    - i. Barbara Dale motioned to approve the repayment schedule.
    - ii. Patty Short Seconded.
    - iii. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
  - c. Action: Approval of SPSTN Budget
    - i. Barbara Dale motioned to approve the budget.
    - ii. Amber Mitchell Seconded.
    - iii. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
  - d. Action: Approval of SPSTN Education Service Provider Agreement, Springs Inc and SPSTN
    - i. Patty Short motioned to approve the ESP.
    - ii. Barbara Dale Seconded.
    - iii. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
  - e. Action: Approval of Independent Contractor Contract- G. Wickwire
    - i. Patty Short motioned to approve the contract.
    - ii. Amber Mitchell Seconded.
    - iii. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
  - f. Action: Approval of Independent Contractor Contract- B. Maingot
    - i. Patty Short motioned to approve the contract.
    - ii. Amber Mitchell Seconded.
    - iii. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
  - g. Action: Approval of Policies

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- i. 7001.1- Role of SPSTN Board
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- ii. 7003.1- Boardsmanship Code of Conduct
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- iii. 7004.1- Duties of Officers
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- iv. 7005.1- Method of Election of Officers
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- v. 7006.1- Board Member Conflict of Interest
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- vi. 7007.1- Board Self-Evaluation
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- vii. School Nutrition Code of Conduct
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- viii. School Nutrition Civil Rights Discrimination Complaint Procedure
  1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- ix. Free and Reduced Price Meals
  1. Barbara Dale motioned to approve.

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2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- x. Meal Payment Reimbursement Policy
1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- xi. SFA Meal Service Procedures
1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.
- xii. SFA Wellness Policy
1. Barbara Dale motioned to approve.
  2. Amber Mitchell Seconded.
  3. Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.

### II. Board Relations and Comments

Barbara Dale inquires about the food health program, and its availability to all students.

### III. Adjourn the Meeting

Patty Short motioned to adjourn the meeting.

Joshua Haydon seconded the motion.

Vote: Five ayes: Short, Haydon, Dale, Mitchell, Alger. Zero nos. Motion carried.

Meeting adjourned at 4:37PM