

SPRINGS PUBLIC SCHOOLS TENNESSEE BOARD OF DIRECTORS
2018 Medical Center Parkway Suite 434 Murfreesboro, TN 37129

BOARD MEETING MINUTES

December 12, 2024

9:00 A.M.

198 Culbertson St. Smyrna, TN 37167

<https://springscs-org.zoom.us/j/92527705531>

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

BOARD OF DIRECTORS:

<u>BOARD OF DIRECTORS:</u>	<u>SPSTN-EA STAFF</u>
Patty Short- Chair	Shane Wickwire
Barbara Dale- Vice Chair	Tanya Rogers
Joshua Haydon- Treasurer	Erin Bowman
Amber Mitchell- Board Member	
Phil Alger- Board Member	
Ray Jaime- Board Member	

I. Preliminary

1. Call to Order & Pledge of Allegiance
 - a. Erin Bowman called the meeting to order at 9:06AM
 - b. Erin Bowman asked the Board to stand for the pledge of allegiance.
2. Moment of Silence
 - a. Erin Bowman called a moment of silence.
3. Roll Call
 - a. Patty Short- Chair- Present
 - b. Barbara Dale- Vice Chair- Present
 - c. Joshua Haydon- Treasurer- Present
 - d. Amber Mitchell- Board Member- Present
 - e. Phil Alger- Board Member- Present
 - f. Ray Jaime- Board Member- Present
4. Action: Approval of Agenda
 - a. Erin Bowman asked for a motion to approve the agenda.
 - b. Patty Short moved to approve the agenda.
 - c. Amber Mitchell seconded.
 - d. There were no comments from the Board.
 - e. Six ayes, zero nos, motion carried.
5. Action: Approval of Minutes
 - a. Board Meeting 11/14/2024
 - i. Erin Bowman asked for a motion to approve the minutes.
 - ii. Patty Short moved to approve the minutes.
 - iii. Amber Mitchell seconded.
 - iv. There were no comments from the Board.
 - v. Six ayes, zero nos, motion carried.

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6. Information:
 - a. Public Comments
 - i. No public comments.
7. Information Shane Wickwire: Executive Director Update - Shane Wickwire
 - a. Mr. Wickwire updated the Board on RCS. Informed the Board that SPSTN did not get its funding from the state. He explained SPSTN was overpaid for three months, leading to no drop of TISA funds. SPSTN received support from Empire Springs, and were able to fund payroll. It was updated that staff is currently working on getting more from the Charter School grant monies. SPSTN will be receiving the updated TISA amount moving forward. Mr. Wickwire introduced the steering committee. He plans to market more and use the community to help with the SPSTN location. SPSTN joined the Smyrna parade and it was successful. He shared his political outreach, and meetings. MCS will now be allowed to enroll with SPSTN with TISA funding changes. Lastly, he announced that Gina Wickwire will be scaling back on her duties at the Empower Academy. She will be continuing as ELL SPED RTI and testing Coordinator.
8. Information CSMC/Tanya Rogers: FY24-25 First Revision Budget PPT
 - a. CSMC and Tanya Rogers presented the first revision budget data. Payroll, enrollment and non-payroll expenses had been updated. SPSTN is working diligently on curbing expenses and successfully balancing the budget.
9. Information CSMC/Tanya Rogers: Financial Data through October (Excel)
 - a. CSMC and Tanya Rogers presented.
10. Information CSMC/Tanya Rogers: Financial Board Presentation PPT
 - a. CSMC and Tanya Rogers presented. Barbara Dale inquired about four dollar amounts listed, CSMC explained each line item. She also requested our budget line items to be descriptive. CSMC and Tanya Rogers explained that SPSTN has to use the budget provided by RCS. Both explained they would be making revisions to the outline.
11. Action CSMC/Tanya Rogers: FY24-25 First Revision Budget
 - a. CSMC and Tanya Rogers presented.
 - b. Patty Short inquired about funds that were given as a short term loan provided by Empire Springs. Tanya Rogers spoke to her inquiries.
 - i. Erin Bowman asked for a motion to approve the First Revision Budget.
 - ii. Patty Short moved to approve the First Revision Budget.
 - iii. Six ayes, zero nos, motion carried.
12. Action Tanya Rogers: Approval of SPSTN-EA Policies
 - a. 5100 Personnel Goals
 - b. 5101 Channel of Communication
 - c. 5102 Support Personnel
 - d. 5103 Job Descriptions
 - e. 5104 Equal Opportunity Employment
 - f. 5106 Application for Employment
 - g. 5107 Supervision
 - h. 5108 Salary Schedules
 - i. 5109 Professional Development for Certified Employees
 - j. 5110 Personnel Records

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- i. Erin Bowman asked for a motion to approve the policies.
- ii. Barbara Dale moved to approve the policies.
- iii. Amber Mitchell seconded.
- iv. Six ayes, zero nos, motion carried.

II. Board Relations and Comments

None.

III. Action: Adjourn the Meeting

- v. Erin Bowman asked for a motion.
- vi. Barbara Dale moved to adjourn the meeting.
- vii. Amber Mitchell seconded.
- viii. Six ayes, zero nos, motion carried.
- ix. Motion carried, meeting adjourned at 9:48AM