

# SPRINGS PUBLIC SCHOOLS TENNESSEE BOARD OF DIRECTORS

2018 Medical Center Parkway Suite 434 Murfreesboro, TN 37129

## ***BOARD MEETING MINUTES***

**April 17, 2025**

***9:00 A.M.***

***198 Culbertson St. Smyrna, TN 37167***

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

### **BOARD OF DIRECTORS:**

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Joshua Haydon- Treasurer  
Amber Mitchell- Board Member  
Ray Jaime- Board Member  
Gary Maingot- Board Member

#### **SPSTN-EA STAFF**

Shane Wickwire  
Erin Bowman

#### **I. Preliminary**

1. Call to Order & Pledge of Allegiance
  - a. Erin Bowman called the meeting to order at 9:01am.
2. Moment of Silence
  - a. The Board held a moment of silence.
3. Roll Call
  - a. Joshua Haydon- Treasurer- Absent
  - b. Amber Mitchell- Board Member- Present
  - c. Ray Jaime- Board Member- Present
  - d. Gary Maingot- Board Member- Present
4. Action: Approval of Agenda
  - a. Amber Mitchell motioned to approve the agenda.
  - b. Gary Maingot seconded the motion.
  - c. Three ayes, zero nos, motioned carried.
5. Action: Approval of Minutes
  - a. 3/25/2025
    - i. Amber Mitchell motioned to approve the minutes 3/25/25.
    - ii. Ray Jaime seconded the motion.
    - iii. Three ayes, zero nos, motioned carried.
  - b. 3/27/2025
    - i. Amber Mitchell motioned to approve the minutes 3/25/25.
    - ii. Ray Jaime seconded the motion.
    - iii. Three ayes, zero nos, motioned carried.
6. Information: Executive Director Update
  - a. Mr. Wickwire updated the Board on the testing schedule, enrollment, development of the Enon Springs land, recent CSP grant, summer school, and other upcoming events.
7. Information: Board Member Roles

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- a. Motion was made to vote on Amber Mitchell for Board Chair position, amending the agenda by Ray Jaime
  - b. Seconded by Gary Maingot
  - c. Amber Mitchell motioned to approve the minutes 3/25/25.
  - d. Ray Jaime seconded the motion.
  - e. Three ayes, zero nos, motioned carried.
8. Information: Financial General Ledger
  - a. None.
9. Information: G. Wickwire Invoices
  - a. None.
10. Action: Approval of National Alliance for Public Charter Schools Conference
  - a. None
11. Action: Approval of Policies
  - i. Ray Jaime motioned to approve the policies.
    - ii. Amber Mitchell seconded the motion.
    - iii. Amber Mitchell had several clarifying questions in regard to the policies.
    - iv. Three ayes, zero nos, motion carried.
  - b. 2202 State and Federal Aid Eligibility Determination
  - c. 2203 Revenues
  - d. 2204 Gifts and Bequests
  - e. 2205 Accounting System
  - f. 2206 Financial Reports and Records
  - g. 2207 Inventories
  - h. 2208 Expenditure of Funds
  - i. 2209 Purchasing
  - j. 2210 Purchase Orders and Contracts
  - k. 2211 Payment Procedures
  - l. 2212 Credit Cards/Credit Lines

### **II. Board Relations and Comments**

None

### **III. Adjourn the Meeting**

Ray Jaime motioned to adjourn the meeting.

Amber Mitchell seconded the motion.

Three ayes, zero nos, motion carried.

Meeting adjourned at 9:42am.